



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**Information about the higher education institutions**

Interinstitutional Agreement Partners					
Partner HEI 1	Name of the institution (and department, where relevant)			SCHAC code	Erasmus code
	CONSERVATORIO DI MUSICA FRANCO VITTADINI, Conservatorio di musica Franco Vittadini			conspv.it	I PAVI-A02
	Partner Contact Details				
	#	Full Name	Email	Phone	
	1	Fre, Paola	mobilita.erasmus@conspv.it		
2	Mircea, Sinziana	sinziana.mircea@conspv.it			
Partner HEI 2	Name of the institution (and department, where relevant)			SCHAC code	Erasmus code
	JOHANNES GUTENBERG-UNIVERSITAT MAINZ			uni-mainz.de	D MAINZ01
	Partner Contact Details				
	#	Full Name	Email	Phone	
	1	Grosch, Benjamin	benjamin.grosch@international.uni-mainz.de		
2	Milliner, Jesse	milliner-erasmus@uni-mainz.de			

Approvals Table			
SCHAC code	Name	Email	Date
conspv.it	Sinziana Mircea	sinziana.mircea@conspv.it	2026-01-23T09:39:15Z
uni-mainz.de			2026-02-05

**Partner 1 Factsheet Information**

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	04/30
Spring term [day/month]	04/30
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	05/31
Spring term [day/month]	05/31

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Other	video/recordings	https://www.conspv.it
CV	cv	https://www.conspv.it
Motivation letter	motivation letter	https://www.conspv.it
Other	lettera di referenza	https://www.conspv.it
Other	learning agreement	https://www.conspv.it

Inclusion and accessibility Information
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The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Additional Information

Information on	Contact email	Contact phone	Website for information
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Inter-Institutional Agreement

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	30/04
Spring term [day/month]	31/10
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	15/07
Spring term [day/month]	15/01

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
international-students@uni-mainz.de	+49 6131 39 20695	https://www.studium.uni-mainz.de/en/your-application/exchange-students/

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
School of Music	Specific information on individual departmental regulations / Applications + Nominations	https://www.music.uni-mainz.de/international-student-applications/
Academy of Fine Arts	Specific information on individual departmental regulations / Applications + Nominations	https://www.kunsthochschule-mainz.de/kunsthochschule/lehre/
Campus Gernersheim / Faculty 06 / Translation Studies	Specific information on individual departmental regulations / Applications + Nominations	https://studium.fb06.uni-mainz.de/service-und-informationen/akademisches-ausland-samt-international-office/austauschstudierende-incoming-students/

**Inclusion and accessibility Information**

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
wohnen@studierendenwerk-mainz.de	+49 6131 39 24982	https://www.studierendenwerk-mainz.de/en/housing

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
service@international.uni-mainz.de	+49 6131 39 21225	https://www.studium.uni-mainz.de/en/starting-your-studies/starting-your-studies-as-an-international-student/non-degree-seeking-students/#visa-and-residence-permit

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
international-students@uni-mainz.de	+49 6131 39 20695	https://www.studium.uni-mainz.de/en/your-application/exchange-students/#health-insurance



Additional Information			
Information on	Contact email	Contact phone	Website for information
Contact for incoming students	international-students@uni-mainz.de	+49 6131 39 20695	https://statics.teams.cdn.office.net/evergreen-assets/safelinks/1/atp-safelinks.html
Course Catalogue	international-students@uni-mainz.de	+49 6131 39 20695	https://jogustine.uni-mainz.de
Contact Academy of Fine Arts	international@kunsthochschule-mainz.de	+49 6131 39 30511	https://www.kunsthochschule-mainz.de/kunsthochschule/lehre/
Contact School of Music	erasmus-hfm@uni-mainz.de	+	https://www.music.uni-mainz.de/studies/study-abroad-erasmus/incomings/
Contact Department Medicine (practical year)	auslandsstudium-medizin@uni-mainz.de	+	https://www.um-mainz.de/rfl/studium-lehre/international/incoming.html
Contact Campus Gernersheim	intger@uni-mainz.de	+49 7274 50835118	https://fb06.uni-mainz.de/

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



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Inter-Institutional Agreement

Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies

Student Mobility for Traineeships

Staff Mobility for Teaching



1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	uni-mainz.de			2026/2027	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	conspv.it			1	5.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0215	Music		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	it	B2		
2	en	B2			
Sending Contact Details					
#	Full Name		Email	Phone	
1	Milliner, Jesse		milliner-erasmus@uni-mainz.de		
2	Grosch, Benjamin		benjamin.grosch@international.uni-mainz.de		
Receiving Contact Details					
#	Full Name		Email	Phone	
1	Mircea, Sinziana		sinziana.mircea@conspv.it		
2	Fre, Paola		mobilita.erasmus@conspv.it		



2	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year	
	conspv.it		2026/2027	2028/2029	
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year	
	uni-mainz.de		1	5.00	
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0215	Music		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
2	de	B2			
Sending Contact Details					
#	Full Name	Email	Phone		
1	Mircea, Sinziana	sinziana.mircea@conspv.it			
2	Fre, Paola	mobilita.erasmus@conspv.it			
Receiving Contact Details					
#	Full Name	Email	Phone		
1	Milliner, Jesse	milliner-erasmus@uni-mainz.de			
2	Grosch, Benjamin	benjamin.grosch@international.uni-mainz.de			
Staff Mobility for Training					