



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Information about the higher education institutions

Interinstitutional Agreement Partners				
Partner HEI 1	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	Istituto Superiore di Studi Musicali "Franco Vittadini", Conservatorio di musica Franco Vittadini		conspv.it	I PAVI-A02
	Partner Contact Details			
	#	Full Name	Email	
	1	Paola Fre	moblita.erasmus@conspv.it	
Partner HEI 2	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	CONSERVATORIO SUPERIOR DE MÚSICA DE VIGO, International Office		csmvigo.com	E VI-GO03
	Partner Contact Details			
	#	Full Name	Email	
	1	JOSE L. FERNANDEZ	erasmus@csmvigo.com	

Approvals Table			
SCHAC code	Name	Email	Date
conspv.it		moblita.erasmus@conspv.it	2023-08-31T12:18:08Z
csmvigo.com		erasmus@csmvigo.com	2023-08-30T14:32:42Z



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	04/30
Spring term [day/month]	04/30
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	05/31
Spring term [day/month]	05/31

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Other	video/recordings	https://www.conspv.it
CV	cv	https://www.conspv.it
Motivation letter	motivation letter	https://www.conspv.it
Other	lettera di referenza	https://www.conspv.it
Other	learning agreement	https://www.conspv.it

Inclusion and accessibility Information
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Inter-Institutional Agreement

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Additional Information

Information on	Contact email	Contact phone	Website for information
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Erasmus+

Inter-Institutional Agreement

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	04/30
Spring term [day/month]	10/30
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	04/30
Spring term [day/month]	10/30

The institution will send its decision within 4 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
erasmus@csmvigo.com	+34986471144	https://en.csmvigo.com/incoming-students

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
60	0215	6
30	0215	7
Requirement	Details	Website
Other	Application submissions by EASY	https://aec.dreamapply.com
CV	Europass Template in English	https://europa.eu/europass/es/create-europass-cv
Other	Tutor's recommendation letter in English	https://aec.dreamapply.com
Other	Link to a Video recording (Youtube or Vimeo)	https://aec.dreamapply.com



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Other	Passport picture (pdf file)	https://aec.dreamapply.com
Other	Study Plan	https://aec.dreamapply.com
Motivation letter	Requested in English. 500/2000 characters	http://not.valid

Inclusion and accessibility Information

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Adapted access to Buildings, Auditorium and Toilets	Wheelchairs access		https://en.csmvigo.com
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@csmvigo.com	+34986471144	https://en.csmvigo.com

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@csmvigo.com	+34986471144	http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/VisadosUniformeSchengen.aspx

Insurance Information



Inter-Institutional Agreement

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@csmvigo.com	+34986471144	http://www.seg-social.es/wps/portal/wss/internet/Trabajadores/PrestacionesPensionesTrabajadores/10938/11566/1761

Additional Information

Information on	Contact email	Contact phone	Website for information
Recognition process	erasmus@csmvigo.com	+34986471144	https://en.csmvigo.com
Other useful information	erasmus@csmvigo.com	+34986471144	https://en.csmvigo.com

A Transcript of Records will be issued by the institution no later than 4 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	conspv.it	Conservatorio di musica Franco Vittadini		2023/2024	2026/2027
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	csmvigo.com	International Office	NO	2	10
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0215	Music and performing arts		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1		
	Sending Contact Details				
	#	Full Name	Email	Phone	
	1	Paola Fre	mobilita.erasmus@conspv.it	+390382304764	
	Receiving Contact Details				
	#	Full Name	Email	Phone	
	1	Jose L. Fernandez	erasmus@csmvigo.com	+34986471144	
	Other information regarding the terms of the agreement				
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**Student Mobility for Traineeships****Staff Mobility for Teaching**

1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	csmvigo.com	International Office		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	conspv.it	Conservatorio di musica Franco Vitadini		2	10.00
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		

Staff Mobility for Training

1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	csmvigo.com	International Office		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	conspv.it	Conservatorio di musica Franco Vitadini		2	10.00
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0215	