



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Information about the higher education institutions

Interinstitutional Agreement Partners				
Partner HEI 1	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	Istituto Superiore di Studi Musicali "Franco Vittadini", Conservatorio di musica Franco Vittadini		conspv.it	I PAVI-A02
	Partner Contact Details			
	#	Full Name	Email	Phone
	1	Paola Fre	mobilita.erasmus@conspv.it	+390382304764
Partner HEI 2	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	Hochschule fuer Musik Franz Liszt Weimar, All departments		hfm-weimar.de	D WEI-MAR02
	Partner Contact Details			
	#	Full Name	Email	Phone
	1	Ly Tran	international@hfm-weimar.de	00493643555198

Approvals Table			
SCHAC code	Name	Email	Date
conspv.it		mobilita.erasmus@conspv.it	2024-04-11T14:23:09Z
hfm-weimar.de	Ly Tran	ly.tran@hfm-weimar.de	2024-04-04T14:15:06Z



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	04/30
Spring term [day/month]	04/30
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	05/31
Spring term [day/month]	05/31

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Other	video/recordings	https://www.conspv.it
CV	cv	https://www.conspv.it
Motivation letter	motivation letter	https://www.conspv.it
Other	lettera di referenza	https://www.conspv.it
Other	learning agreement	https://www.conspv.it

Inclusion and accessibility Information
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Inter-Institutional Agreement

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
mobilita.erasmus@conspv.it	+390382304764	https://www.conspv.it

Additional Information

Information on	Contact email	Contact phone	Website for information
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Erasmus+

Inter-Institutional Agreement

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	03/31
Spring term [day/month]	03/31
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	03/31
Spring term [day/month]	03/31

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
erasmus@hfm-weimar.de	+493643555141	https://www.hfm-weimar.de/start/

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Motivation letter		https://t1p.de/3vpw
CV	curriculum vitae	https://t1p.de/3vpw
Other	application form	https://t1p.de/3vpw
Other	3 YouTube links own recordings	https://t1p.de/3vpw
Other	3 scores of own compositions	https://t1p.de/3vpw
Other	scientific subjects: no add. requirements	https://t1p.de/3vpw



Inter-Institutional Agreement

Inclusion and accessibility Information

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
wef@stw-thuringen.de	+493617371804	https://www.stw-thuringen.de/en/housing/residential-homes.html

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@hfm-weimar.de	+493643762222	https://t1p.de/p8j8

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
sandra.domanetzki@hfm-weimar.de	+493643555141	https://ec.europa.eu/social/main.jsp?catId=559

Additional Information



Inter-Institutional Agreement

Information on	Contact email	Contact phone	Website for information
Other useful information	sandra.domanetzki@hfm-weimar.de	+493643555141	https://www.hfm-weimar.de/staff/departments-faculties/?L=1
Recognition process	pruefungsamt@hfm-weimar.de	+493643555145	http://not.valid

A Transcript of Records will be issued by the institution no later than 4 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Erasmus+

Inter-Institutional Agreement

Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	conspv.it	Conservatorio di musica Franco Vittadini	67	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	hfm-weimar.de	All departments	NO	2	10
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0215	Music and performing arts		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	0215	Music and performing arts
	2	de	A2	0215	German necessary for music theory lessons
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Paola Fre		mobilita.erasmus@conspv.it	00390382304764
	Receiving Contact Details				
	#	Full Name		Email	Phone
	1	Karoline Neufeld		karoline.neufeld@hfm-weimar.de	00493643555198
Other information regarding the terms of the agreement					
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Inter-Institutional Agreement

2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	hfm-weimar.de	All departments	67	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	conspv.it	Conservatorio di musica Franco Vittadini	NO	2	10
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	0215	Music and performing arts
	Sending Contact Details				
	#	Full Name	Email	Phone	
	1	Sandra Domanetzki	erasmus@hfm-weimar.de	+493643555141	
	Receiving Contact Details				
	#	Full Name	Email	Phone	
	1	Paola Fre	mobilita.erasmus@conspv.it	+390382304764	
	Other information regarding the terms of the agreement				
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Student Mobility for Traineeships

Staff Mobility for Teaching



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	conspv.it	Conservatorio di musica Franco Vitadini		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	hfm-weimar.de	All departments		2	10.00
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	0215	Music and performing arts
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Paola Fre		mobilita.erasmus@conspv.it	+390382304764
	Receiving Contact Details				
	#	Full Name		Email	Phone
	1	Karoline Neufeld			
	Other information regarding the terms of the agreement				
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Inter-Institutional Agreement

2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	hfm-weimar.de	All departments		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	conspv.it	Conservatorio di musica Franco Vit-tadini		2	10.00
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	0215	Music and performing arts
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Karoline Neufeld			
	Receiving Contact Details				
	#	Full Name		Email	Phone
	1	Paola Fre		mobilta.erasmus@conspv.it	+390382304764
	Other information regarding the terms of the agreement				
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Staff Mobility for Training



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	conspv.it	Conservatorio di musica Franco Vitadini		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	hfm-weimar.de	All departments		2	10.00
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	0215	Music and performing arts
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Paola Fre		mobilita.erasmus@conspv.it	+3930382304764
	Receiving Contact Details				
	#	Full Name		Email	Phone
	1	Karoline Neufeld			
	Other information regarding the terms of the agreement				
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Inter-Institutional Agreement

2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	hfm-weimar.de	All departments		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	conspv.it	Conservatorio di musica Franco Vit-tadini		2	10.00
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarifica-tion
	1	en	B1	0215	Music and performing arts
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Karoline Neufeld			
	Receiving Contact Details				
	#	Full Name		Email	Phone
	1	Paola Fre		mobilita.erasmus@co nspv.it	+390382304764
	Other information regarding the terms of the agreement				
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