

Prot. N. 661/14/19b



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2014.-2021. between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Istituto Superiore di Studi Musicali "F. Vittadini" Pavia, Italia</b>	I PAVIA02	<u>Institutional coordinator:</u> Maurizio Preda  <u>Erasmus coordinator:</u> Paola Barbieri <a href="mailto:erasmus@istitutovittadini.it">erasmus@istitutovittadini.it</a> 0039 0382-1711127 Via Volta, 31 – 27100 Pavia, Italy	<a href="http://www.istitutovittadini.it">www.istitutovittadini.it</a>
<b>Oulun ammattikorkeakoulu Oulu University of Applied Sciences</b>	SF OULU 11	See appendix 1.  International Services <a href="mailto:international@oamk.fi">international@oamk.fi</a> +358 10 27 21030 (switchboard)	<a href="http://www.oamk.fi/english">www.oamk.fi/english</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> / 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *
SF OULU 11	I PAVIA02	215	Music and Musicology	1 <sup>st</sup> / 2 <sup>nd</sup>	18 (2 students x 9 months)	/
I PAVIA02	SF OULU 11	215	Music and Musicology	1 <sup>st</sup> / 2 <sup>nd</sup>	18 (2 students x 9 months)	

\* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
SF OULU 11	I PAVIA02	215	Music and Musicology	tbd	tbd
I PAVIA02	SF OULU 11	215	Music and Musicology	tbd	tbd

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for	Staff Mobility for

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

code]				Studies	Teaching
I PAVIA02		Italian	English	B2	B2
SF OULU 11		Finnish	English	English: B2 or equivalent  See <a href="http://u.oamk.fi/exchangeadmission">http://u.oamk.fi/exchangeadmission</a>	English: B2 or equivalent

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

*Both parties will abide by a policy of equal opportunity, and do not discriminate on the basis of race, sex, age, ethnicity, religion or creed, national origin, sexual orientation or expression, physical disability, military obligations, marital status or other personal characteristics or qualities. The Act 953/2011 Chapter 25 a and the Government Decree 1035/2011 Chapter 18 a together with their later amendments of Finnish legislation to improve safety in education and subsequent working life may set impediments to students who during their exchange have courses in teaching, health care and/or social work and/or courses/practical training involving work with children or vulnerable adults.*

*In case the students and/or staff members moving within this agreement have special needs that require special attention and/or services from the receiving institution in order to be able to take part in the mobility period, these should be notified to the receiving institution already in the application phase in order to be taken into consideration.*

*Students moving within this agreement should have sufficient academic standing in the home university to succeed in studies also at the receiving institution. The exact level is to be assessed and determined by the sending institution. Receiving institution can reject a nominated student on sufficient and justifiable academic and/or practical reasons (e.g. lack of suitable studies, prerequisites for courses not met, lack of accommodation etc.).*

*This agreement may be amended to facilitate formal co-operation in other areas, subject to formal approval of the amendments by authorised representatives of each institution.*

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PAVIA02	31 <sup>st</sup> May	31 <sup>st</sup> May
SF OULU 11	31 <sup>st</sup> May	31 <sup>st</sup> October

[\* to be adapted in case of a trimester system]

2. Istituto Superiore di Studi Musicali "F. Vittadini" as a receiving institution will send its decision within 8 weeks. Oulu UAS when as a receiving institution will send its decision within 5 weeks of the end of the application period.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

I PAVIA02

<http://www.istitutovittadini.it/erasmus.asp>

SF OULU 11

*Oulu University of Applied Sciences' grading scale is either numeric from 0 (fail) to 5 (excellent), or verbal on scale pass/fail. A number of courses, assignments and modules can be assessed on the scale of pass/fail in which case numeric grades are not given. A (verbal) pass grade means that the student has reached the objectives and learning outcomes of the course. Thus, an Oulu UAS verbal grade "pass" is not to be interpreted as only the lowest possible pass grade. Oulu UAS's curricula are competence-based and objectives, learning outcomes and assessment of courses are defined in the course descriptions. Assessment in Oulu University of Applied Sciences is not based on statistical distribution of grades. Further information on assessment: <http://u.oamk.fi/assessment>. Further information on curricula: <http://u.oamk.fi/curricula>.*

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	<a href="http://www.istitutovittadini.it/erasmus.asp">http://www.istitutovittadini.it/erasmus.asp</a>
SF OULU FI	See appendix 1	<a href="http://u.oamk.fi/exchangevisaspermits">http://u.oamk.fi/exchangevisaspermits</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	<a href="http://www.istitutovittadini.it/erasmus.asp">http://www.istitutovittadini.it/erasmus.asp</a>
SF OULU 11	See appendix 1	<a href="http://u.oamk.fi/exchangeinsurance">http://u.oamk.fi/exchangeinsurance</a>

All persons moving within this agreement must obtain a comprehensive health/travel insurance for the entire time spent abroad. It is sending institution's responsibility to inform their outgoing mobility participants about this requirement.

**Oulu University of Applied Sciences** does not provide insurance coverage for foreign students or staff members not employed by Oulu University of Applied Sciences. Thus, mobility participants will have to obtain their own health/travel insurance before leaving for Finland. The insurance has to be issued by a reliable and solvent company or institution. NOTICE! European Health Insurance Card (EHIC) is NOT considered to be an adequate insurance for an exchange period at Oulu University of Applied Sciences. In addition to EHIC, incoming mobile students and staff members must have also private traveler's insurance covering health care costs (minimum coverage 100 000 EUR at the cost level of 2013), repatriation and medical evacuation, personal property, and third-party liability for the duration of their stay in Finland.

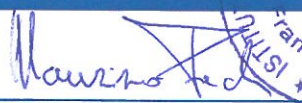



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	<a href="http://www.istitutovittadini.it/erasmus.asp">http://www.istitutovittadini.it/erasmus.asp</a>
SF OULU 11	See appendix 1	<a href="http://u.oamk.fi/exchangeaccommodation">http://u.oamk.fi/exchangeaccommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
I PAVIA02	M <sup>o</sup> Maurizio Preda, Director	08.09.2014	 
SF OULU 11	<b>Allan Perttunen</b> Director of International Affairs	30.5.2014	 

<sup>3</sup> Scanned signatures are accepted

APPENDIX 1 to the Erasmus Inter-Institutional Agreement  
 Contact information of Oulu University of Applied Sciences

Updated: 14.10.2013

School/Unit/Name	Telephone Fax	Email	Postal Address
<b>International Services</b>	Oulu UAS switchboard: +358 10 27 21030	international@oamk.fi	
Mr. Allan Perttunen Director of International Affairs	+358 10 27 22974 +358 10 27 21371	allan.perttunen@oamk.fi	P.O.Box 222 (Kiviharjunlenkki 1b) FI-90101 OULU FINLAND
Ms. Marjo Pääskylä International Relations Officer: staff mobility	+358 10 27 23048 +358 10 27 21371	marjo.paaskyla@oamk.fi	
Mr. Sami Niemelä International Relations Officer: student mobility Erasmus Institutional Co-ordinator Accommodation of incoming exchange students Insurance Visa and residence permit information	+358 10 27 22848 +358 10 27 21370	sami.niemela@oamk.fi	Kiviharjuntie 8 FI-90101 OULU, FINLAND
Ms. Tiina Ovaska Planning Officer: Practical training	+358 10 27 22919 +358 10 27 21370	tiina.ovaska@oamk.fi	Kiviharjuntie 8 FI-90220 OULU, FINLAND
<b>School of Engineering &amp; School of Media and Performing Arts</b>		international.otek@oamk.fi	
Ms. Katja Kurasto (outgoing mobility) International Relations Co-ordinator	+358 10 27 22576 +358 10 27 21320	katja.kurasto@oamk.fi	Kotkantie 1 FI-90250 OULU FINLAND
Mr. Bastian Fähnrich (incoming mobility) International Relations Co-ordinator	+358 10 27 23536 +358 10 27 21320	bastian.fahnrich@oamk.fi	
<b>School of Vocational Teacher Education</b>		international.amok@oamk.fi	
Mr. Esa Virkkula International Relations Co-ordinator	+358 10 27 23410 +358 10 27 21200	esa.virkkula@oamk.fi	Uusikatu 2 FI-90100 OULU FINLAND
<b>School of Business and Information Management</b>		international.liike@oamk.fi	
Mr. Jyrki Holappa International Relations Co-ordinator	+358 10 27 22202 +358 10 27 21240	jyrki.holappa@oamk.fi	Teuvo Pakkalan katu 19 FI-90130 OULU FINLAND
Ms. Piritta Nätyнки International Relations Planning Officer	+358 10 27 22882 +358 10 27 21240	piritta.natynki@oamk.fi	
<b>School of Media and Performing Arts</b>		international.kultt@oamk.fi	
Mr. Heikki Timonen (co-operation agreements) International Relations Co-ordinator	+358 10 27 23297 +358 10 27 21220	heikki.timonen@oamk.fi	Kotkantie 1 FI-90250 OULU FINLAND
<b>School of Renewable Natural Resources</b>		international.luova@oamk.fi	
Ms. Arja Maunumäki International Relations Co-ordinator	+358 10 27 22779 +358 10 27 21260	arja.maunumaki@oamk.fi	Kotkantie 1 FI-90250 OULU FINLAND
<b>School of Health and Social Care, Main Campus in Oulu</b>		international.sote@oamk.fi	
Ms. Marita Metsävainio International Relations Co-ordinator	+358 10 27 23180 +358 10 27 21300	marita.metsavainio@oamk.fi	Kiviharjuntie 8 FI-90220 OULU FINLAND
<b>Oulainen Department of Health Care</b>		international.oulainen@oamk.fi	
Ms. Merja Männistö International Relations Co-ordinator	+358 10 27 22820 +358 8 479 3432	merja.mannisto@oamk.fi	P.O.Box 12 (Kuntotie 2) FI-86301 OULAINEN FINLAND