

PROT. N. 635/14/18b



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014.-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Istituto Superiore di Studi Musicali "F. Vittadini" Pavia, Italia	I PAVIA02	<u>Institutional coordinator:</u> Maurizio Preda <u>Erasmus coordinator:</u> Paola Barbieri erasmus@istitutovittadini.it 0039 0382-1711127 Via Volta, 31 – 27100 Pavia, Italy	www.istitutovittadini.it
CONSERVATORIO SUPERIOR DE MÚSICA DE VIGO	E VIGO03	JOSE L. FERNANDEZ C/ Manuel Olivié 23 – 36203 VIGO (SPAIN) Phone: +34 986 471 144 Fax: +34 986 48 18 07 Email: erasmus@conservatoriosuperiorvigo.com	www.conservatoriosuperiorvigo.com

B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods [total number of months of the study periods]	
					Student Mobility for Studies	Student Mobility for Traineeships
E VIGO03	I PAVIA02	215	Music and Musicology	1 st , 2 nd	18 (2 students x 9 months)	To be decided
I PAVIA02	E VIGO03	215	Music and Musicology	1 ^o , 2 ^o	18 (2 students x 9 months)	To be decided

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
[total number of days of teaching periods]					
E VIGO03	I PAVIA02	215	Music and Musicology	To be decided	To be decided
I PAVIA02	E VIGO03	215	Music and Musicology	To be decided	To be decided

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
I PAVIA02	Music and performing arts	Italian	English	B2	B2
E VIGO03	Music and performing arts	Spanish	English	Spanish B1 English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements: The institutions provide infrastructure for welcoming students and staff with disabilities as follows:

Receiving institution [Erasmus code]	Yes	No
E VIGO03	X	

Other requirements may be found on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff on the website:

I PAVIA02 : <http://www.istitutoviltadini.it/erasmus.asp>

E VIGO03: www.conservatoriosuperiorvigo.com

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term ⁴

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	[month]	[month]
I PAVIA02	31 st May	31 st May
E VIGO03	1 st June	1 st December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within:.

Receiving institution [Erasmus code]	Autumn term	Spring term
I PAVIA02	8 weeks	8 weeks
E VIGO03	Before 30th June	Before 15th December

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information 1. Grading systems of the institutions

I PAVIA02 - <http://www.istitutovittadini.it/erasmus.asp>

Receiving institution [Erasmus code]			
E VIGO03			
ECTS Grade	Grade	Definition	Comment
A	10 – Matrícula de Honor	EXCELLENT	Outstanding performance with only minor errors
B	9 – 10 / 10	VERY GOOD	Above the average standard but with some errors
C	7 – 8 / 10	GOOD	Generally sound work with a number of notable errors
D	6 / 10	SATISFACTORY	Fair but with significant shortcomings
E	5 / 10	SUFFICIENT	Performance meets the minimum criteria
FX	4 / 10	FAIL	Some more work required before the credit can be awarded
F	0 – 3 / 10	FAIL	Considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	http://www.istitutovittadini.it/erasmus.asp
E VIGO03	Students have to make Visa arrangements by themselves. For EU citizens Visa is not required. The Conservatory will provide the needed invitation letters as well as a confirmation of registration	www.conservatoriosuperiorvigo.com

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:





Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	http://www.istitutovittadini.it/erasmus.asp
E VIGO03	Erasmus@conservatoriosuperiorvigo.com The Conservatory provides a very basic students insurance covering damages received inside the conservatory during academic activities. Extended insurances are to be subscribed by the student. Visiting teachers are covered only by their own insurance.	http://ec.europa.eu/social

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	http://www.istitutovittadini.it/erasmus.asp
E VIGO03	Erasmus Office: erasmus@conservatoriosuperiorvigo.com Erasmus Students Network	www.conservatoriosuperiorvigo.com www.esnvigo.org

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
I PAVIA02	M ^o Maurizio Preda, Director	08-09-2014	 
E VIGO03	Prof. RAFAEL S. YEBRA RIVERA	05-09-2014	 

³ Scanned signatures are accepted