



**Erasmus+ Programme**

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2014.-2021.**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Istituto Superiore di Studi Musicali "F. Vittadini" Pavia, Italia	I PAVIA02	<u>Institutional coordinator:</u> Maurizio Preda  <u>Erasmus coordinator:</u> Paola Barbieri <a href="mailto:erasmus@istitutovittadini.it">erasmus@istitutovittadini.it</a> 0039 0382-1711127 Via Volta, 31 - 27100 Pavia, Italy	<a href="http://www.istitutovittadini.it">www.istitutovittadini.it</a>
Akademia Muzyczna im. I.J. Paderewskiego w Poznaniu  Sw. Marcin 87  61-808 Poznań Poland	PL POZKAN06	<a href="mailto:bbaszuk@amuz.edu.pl">bbaszuk@amuz.edu.pl</a>  +48 61 85 68 953	<a href="http://www.amuz.edu.pl">www.amuz.edu.pl</a>  <a href="http://www.amuz.edu.pl/wp-content/uploads/ects_information_package.pdf">http://www.amuz.edu.pl/wp-content/uploads/ects_information_package.pdf</a> .pdf.amuz.edu.pl

**B. Mobility numbers per academic year**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

PL POZNAN06	I PAVIA02	215	Music and Musicology	1 <sup>st</sup> , 2 <sup>nd</sup>	18 (2 students x 9 months)	/
I PAVIA02	PL POZNAN06	215	Music and performing arts	1 <sup>st</sup> , 2 <sup>nd</sup>	To be decided	

\* *Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods]</i>	Staff Mobility for Training *
PL POZNAN06	I PAVIA02	215	Music and Musicology	tbd	tbd
I PAVIA02	PL POZNAN06	215	Music and performing arts/ administration	To be decided	To be decided

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
I PAVIA02		Italian	English	B2	B2
PL POZNAN06	215	Polish	English	B2 English: Exchange students are not required to submit proof of their proficiency in English. Partner institutions are expected to select students who meet the requirements	B2 English

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

**D. Additional requirements**

PL POZNAN06 The I.J.Paderewski Academy of Music uses the guidelines, application procedures and forms for Erasmus mobility developed by the AEC.

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PAVIA02	31 <sup>st</sup> May	31 <sup>st</sup> May
PL POZNAN06	15 May	15. November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

**F. Information**

**1. Grading systems of the institutions**

I PAVIA02

<http://www.istitutovittadini.it/erasmus.asp>

PL POZNAN06	25	A	EXCELLENT	Excellent performance with only minor mistakes.
	21-24	B	VERY GOOD	Above the average standard but with some mistakes.
	16-20	C	GOOD	Generally good work but with many noticeable mistakes.
	14-15	D	SATISFACTORY	Satisfactory, but with significant defects.
	11-13	E	SUFFICIENT	Performance meets the minimal requirements.
	10	F, FX	FAIL	

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	<a href="http://www.istitutovittadini.it/erasmus.asp">http://www.istitutovittadini.it/erasmus.asp</a>
PL POZNAN06	<a href="mailto:bbaszuk@amuz.edu.pl">bbaszuk@amuz.edu.pl</a> +48 61 85 68 953	

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	<a href="http://www.istitutovittadini.it/erasmus.asp">http://www.istitutovittadini.it/erasmus.asp</a>
PL POZNAN06	Incoming Students are required to obtain before coming the European Health Insurance Card	<a href="http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559">http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559</a>

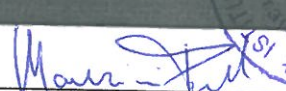
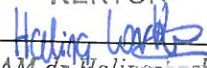
### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PAVIA02	erasmus@istitutovittadini.it	<a href="http://www.istitutovittadini.it/erasmus.asp">http://www.istitutovittadini.it/erasmus.asp</a>
PL POZNAN06	<a href="mailto:dswronka@gmail.com">dswronka@gmail.com</a> +48 61-852-48-65	<a href="http://akademik.amuz.edu.pl/o%20nas.html">http://akademik.amuz.edu.pl/o%20nas.html</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
I PAVIA02	M <sup>o</sup> Maurizio Preda, Director	30.04.2014	
PL POZNAN06	Prof. Halina Lorkowska, Rector	16.04.2014	 REKTOR



prof. AM dr Halina Lorkowska  
im. Ignacego Jana Paderewskiego  
61-001 Warszawa ul. Św. Marcina 87  
tel. (01) 25 52 010, fax (01) 253 66 76

<sup>3</sup> Scanned signatures are accepted