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Erasmus Charter for Higher Education 2014-2020
240945-LA-1-2014-1-IT-E4AKA1-ECHE-1 Introduction

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Application Form call: 2014 Erasmus Charter for Higher Education 2014-2020

General information

Note: The data of this application form will be used for evaluation and monitoring by the European Commission, the Executive Agency (EACEA) and the National Agencies.

Context

[Application manual](#)
[Annotated Guidelines](#)

Program	The 2014-2020 EU programme for education, training, youth and sport proposed by the European Commission on 23 November 2011 (hereafter the Programme)*
Action	Erasmus Charter for Higher Education
Call	2014
Deadline for Submission (dd-mm-yyyy)	18/05/2013 12:00 midday Brussels time.
Application Language	EN FR DE
Correspondence Language	EN FR DE

Applicant previous EUC number (if applicable):
249827-IC-1-2008-1-IT-ERASMUS-EUCX-1

Erasmus Policy Statement (Overall Strategy) section D of this application form - original language

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of these three languages.

Erasmus Policy Statement translation language (if applicable)

Acknowledgement of receipt

After submission, applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus Charter for Higher Education (ECHE) application. If by the second week after the deadline, the application has not been listed on the website, the applicant should contact the EACEA (e-mail: EACEA-ECHE@ec.europa.eu).

* COM(2011) 788 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0788:FIN:EN:PDF>)



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Erasmus Charter for Higher Education 2014-2020
240945-LA-1-2014-1-IT-E4AKA1-ECHE-1 Applicant organisation

A. Institutional profile

A.1. Applicant Organisation

A.2. Legal Representative

A.3. Coordinator

A.1. Applicant Organisation

<i>PIC, if available (see Application Manual)</i>	0
<i>Full legal name (Official name in Latin characters) *</i>	ISTITUTO SUPERIORE DI STUDI MUSICALI "F. VITTADINI"
<i>Full legal name (name in English) *</i>	HIGHER INSTITUTE OF MUSIC "F. VITTADINI", PAVIA
<i>Acronym</i>	ISSM F. VITTADINI
<i>Erasmus code (e.g. PARIS333) - if available</i>	I PAVIA02
<i>Address (N°, street, avenue, etc.) *</i>	VIA VOLTA, 31
<i>Country *</i>	IT
<i>Region *</i>	LOMBARDIA
<i>Post Code *</i>	27100
<i>City *</i>	PAVIA
<i>Website *</i>	http://www.istitutovittadini.it/

* Mandatory fields

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A. Institutional profile

A.1. Applicant Organisation

A.2. Legal Representative

A.3. Coordinator

A.2. Legal Representative

Title MAESTRO

*Gender **

*First Name ** MAURIZIO MARIA ACHILLE

*Family name ** PREDA

*Position ** DIRECTOR

*Email ** M.PREDA@ISTITUTOVITTADINI.IT

*Telephone (including country / area codes) ** + 39 / 03821711127

Different address as the organisation

*Address (N°, street, avenue, etc.) ** VIA VOLTA, 31

*Country **

*Region **

*Post code ** 27100

*City ** PAVIA

* Mandatory fields



Executive Agency
Education, Audiovisual & Culture

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Erasmus Charter for Higher Education 2014-2020
240945-LA-1-2014-1-IT-E4AKA1-ECHE-1 Coordinator

A. Institutional profile

[A.1. Applicant Organisation](#)

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[A.3. Coordinator](#)

A.3. Coordinator

Title prof.

*Gender **

*First Name ** PAOLA

*Family name ** BARBIERI

*Department ** SINGING/PIANO

*Position ** TEACHER

*Email ** PAOLA.BARBIE@LIBERO.IT

*Telephone (including country / area codes) ** + /39/3388917455

Different address as the organisation

*Address (N°, street, avenue, etc.) ** VIA VOLTA, 31

*Country **

*Region **

*Post code ** 27100

*City ** PAVIA

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 B. Statistics
 B. Statistics

B. Statistics

The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.

For the academic year 2012-2013:

Total number of students enrolled in all degree programmes offered by your institution (data from official HEI register)

• Short cycle:	0.0
• 1st Cycle:	69.0
• 2nd Cycle:	180.0
• 3rd Cycle:	42.0

Number of staff (Equivalent full-time)

• Teaching:	29.0
• Administrative:	3.0

Number of degree courses on offer

• Short cycle:	0.0
• 1st Cycle:	16.0
• 2nd Cycle:	16.0
• 3rd Cycle:	16.0

STUDENTS (academic year 2011-2012)

1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)

• Number of outgoing study mobility students (Erasmus and/or others): to participating countries	1.0
• Number of outgoing study mobility students (Erasmus and/or others): to non-participating countries	0.0
• Number of traineeship (work placement) mobility students (Erasmus and/or others): to participating countries	0.0
• Number of traineeship (work placement) mobility students (Erasmus and/or others): to non-participating countries	0.0
• Number of study mobility students (Erasmus and/or others): from participating countries	2.0
• Number of study mobility students (Erasmus and/or others): from non-participating countries	0.0

2. International Degree Students (students enrolled for a full degree programme with foreign nationality or having completed a foreign previous degree)

• Number of foreign students, if applicable: from Participating countries	1.0
• Number of foreign students, if applicable: non-participating countries	25.0

3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with foreign previous degree) involved in double/multiple/joint degrees:

• Number of Local students, involved in Double/multiple/joint degrees	0.0
• Number of international students, involved in double/multiple/joint degrees	0.0

ACADEMIC STAFF (academic year 2011-2012)

All types of Erasmus staff mobility (for periods between 2 days and 2 months) for teaching and training purposes

• Number of outgoing academic staff to participating countries	2.0
--	-----

- Number of incoming academic staff from participating countries 1.0

COOPERATION (academic year 2012-2013)
--

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2012/2013: European and International HEI Agreements / Consortia / Networks

- Number of Erasmus interinstitutional agreements: 11.0
- Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from participating countries 0.0
- Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from non-participating countries 0.0
- Total number of consortium agreements for double/multiple/joint degrees: 0.0
- Of these, percentage of the consortium involving non-participating countries 0.0

European and International Education and Training Projects with contracts running in 2012-2013 (e.g.: Lifelong Learning Programme, Erasmus Mundus or Tempus)

- Number of projects as coordinator: 0.0
- Number of projects as partner: 0.0

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2012-2013)

- Number of staff at the central level: 0.0
- Number of staff at the Faculty/School/Department Level: 0.0





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Erasmus Charter for Higher Education 2014-2020
240945-LA-1-2014-1-IT-E4AKA1-ECHE-1 General Organisation of programme activities

C. General organisation of programme activities

C.1. General Organisation

C.2. Fundamental Principles

C.3. When participating in mobility activities ☐ Before mobility

C.4. When participating in mobility activities ☐ During mobility

C.5. When participating in mobility activities ☐ After mobility

C.6. When participating in European and international cooperation projects -

C.7. For the Purposes of Visibility

C1. General Organisation

Please describe the structure at your institution for the implementation and organisation of European and international mobility (division of tasks, operational and communication methods). (max. 1000 characters)

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution dealing with the implementation and organisation of European and international mobility:

In our school the implementation and organisation of European and international mobility is attended by the Erasmus coordinator (a teacher) and by the administrative director. The teacher attends to contacts, bilateral agreements, exchanges, operating problems, credits, evaluations, certificates. The administrative director attends to reports, payments, internet adjournment and contacts.

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Erasmus Charter for Higher Education 2014-2020
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C. General organisation of programme activities

C.1. General Organisation

C.2. Fundamental Principles

C.3. When participating in mobility activities Before mobility

C.4. When participating in mobility activities During mobility

C.5. When participating in mobility activities After mobility

C.6. When participating in European and international cooperation projects

C.7. For the Purposes of Visibility

C2. Fundamental Principles

By applying for the Erasmus Charter for Higher Education my institution will:

Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).

Please explain the academic credit system and the methodology used to allocate credits to the different course units followed by your students abroad. (max. 1000 characters)

In addition, please provide the direct web link where the methodology is explained:

Every course unit is valued with a number of credits increasing in connection with the number of lessons hours. Students can verify the number of credits on the study plan. When outgoing students credits and marks are different there is a commission that changes them into our system

1000 chars remaining

Charge no fees, in the case of credit mobility, to Incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

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C. General organisation of programme activities

C.1. General OrganisationC.2. Fundamental PrinciplesC.3. When participating in mobility activities - Before mobilityC.4. When participating in mobility activities - During mobilityC.5. When participating in mobility activities - After mobilityC.6. When participating in European and International cooperation projects -C.7. For the Purposes of Visibility

My Institution further undertakes to:

C3. When Participating in Mobility Activities - Before mobility

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Provide guidance to incoming mobile participants in finding accommodation.

Please explain if all courses taught at your institution are described in the Course Catalogue and in which languages. (max. 500 characters)
In addition, please provide the direct web link to your Course Catalogue:

At the moment our Course Catalogue is in Italian and in English.
You can find it on our website link <http://www.istitutovittadini.it/eng/undergraduate.asp>

500 chars remaining

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.

Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility and/or learning agreements in case of traineeships (work placements). (max. 1000 characters)

After receiving requests from students of partner schools we ask them to send their learning agreement, a record of a performance and a curriculum. A commission decides to accept or not the request.

1000 chars remaining

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.

Please describe your institution's language policy for preparing participants for mobility, e.g.: course providers within or outside the HEI. (max. 750 characters)
If possible, please provide the direct web link for your language policy:

We offer Italian courses for students from abroad and we have a partnership with University of Pavia for language courses

750 chars remaining

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.

Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.

Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.

**C. General organisation of programme activities****C.1. General Organisation****C.2. Fundamental Principles****C.3. When participating in mobility activities Before mobility****C.4. When participating in mobility activities During mobility****C.5. When participating in mobility activities After mobility****C.6. When participating in European and international cooperation projects****C.7. For the Purposes of Visibility**

My institution further undertakes to:

C4. When Participating in Mobility Activities - During Mobility

Ensure equal academic treatment and services for home students and staff and Incoming mobile participants.

Integrate incoming mobile participants into the Institution's everyday life.

Have in place appropriate mentoring and support arrangements for mobile participants.

Please describe mentoring and support arrangements for incoming mobile participants and outgoing students for study and traineeships. (max. 750 characters)

The Erasmus coordinator -supported by a tutor chosen between Italian students- follows the students all over their stage

750 chars remaining

Provide appropriate linguistic support to incoming mobile participants.

*Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period. (max. 500 characters)
If possible, please provide the direct web link for your language policy:*

We offer Italian courses for students from abroad and we have a partnership with University of Pavia for language courses

500 chars remaining


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My institution further undertakes to:

C5. When Participating in Mobility Activities - After Mobility

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.

Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.

Regarding the above two Charter principles, please describe the mechanisms your Institution has in place to recognise mobility achievements for study and traineeships in enterprises. (max. 750 characters)
 In addition, please provide the direct web link for this recognition procedure:

We accept all activities indicated in the learning agreement as counting towards the degree and provide transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period

750 chars remaining

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Please describe your institution's measures to support, to promote and to recognise staff mobility. (max. 750 characters)

Our Institute supports teachers and staff international activities participating to AEC meetings and developing partnerships between international institutions

750 chars remaining



C. General organisation of programme activities

C.1. General Organisation

C.2. Fundamental Principles

C.3. When participating in mobility activities: Before mobility

C.4. When participating in mobility activities: During mobility

C.5. When participating in mobility activities: After mobility

C.6. When participating in European and international cooperation projects -

C.7. For the Purposes of Visibility

My institution further undertakes to:

C6. When Participating in European and International Cooperation Projects

Ensure that cooperation leads to sustainable and balanced outcomes for all partners.

Provide relevant support to staff and students participating in these activities.

Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Programme. (max. 750 characters)

Every year our Institute gives hospitality to highSCORE festival: today's leading Italian Contemporary Music Festival offering masterclasses. Set every summer, it is an invaluable venue for emerging composers wanting to produce and promote their work, inspire audiences with their music, secure future commissions and job opportunities, and join other musicians to create a vibrant artistic community. Musicians work closely with a renowned faculty, talented visiting artists and special guests from around the world for two intense weeks of masterclasses, lectures, workshops and concerts.

<http://www.highscorefestival.com/default.asp>

750 chars remaining

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.





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C. General organisation of programme activities

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[C.6. When participating in European and international cooperation projects](#)

[C.7. For the Purposes of Visibility](#)

My institution further undertakes to:

C7. For the Purposes of Visibility

Display the Charter and the related Erasmus Policy Statement prominently on the institution's website.

Promote consistently activities supported by the Programme, along with their results.

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Erasmus Charter for Higher Education 2014-2020
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D. Erasmus Policy Statement (Overall Strategy)

D.1. Overall Strategy

D. Erasmus Policy Statement (Overall Strategy)

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission.

Please describe your Institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your Institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [IT]

L'ISSM Vittadini ritiene che sia fondamentale la collaborazione e la cooperazione internazionale. Per i nostri allievi, docenti e staff la possibilità di trascorrere un periodo di studio, formazione o docenza all'estero è un'opportunità di crescita e di arricchimento. I partners vengono scelti in base alle scuole da essi proposte e alla distribuzione geografica dei paesi di appartenenza (Europa centrale e mediterranea). Obiettivo: fornire a studenti e staff opportunità di confronto e successivo sviluppo progetti internazionali

5000 chars remaining

Translation language [EN]

We look at international partnerships and cooperation as a very important mission. For students and staff is very important to study and to teach in other countries, to grow up and to improve themselves. We chose our partners looking at the courses they offer and the geographical position (central Europe and mediterranean area. Target: developing international projects.

5000 chars remaining

If applicable, please describe your Institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Original language [IT]

Le relazioni vengono essenzialmente sviluppate nell'ambito dei meeting AEC. L'Istituto intende promuovere nel prossimo triennio progetti europei finalizzati alla produzione artistica in collaborazione con altri Istituti europei, in particolare nei settori per i quali dispone di eccellenze, primo fra tutti la musica antica e la musicoterapia/neuroscienze applicate alla musica.

2000 chars remaining

Translation language [EN]

We develop partnership above all during AEC meetings. For next years we are going to organize European projects to produce artistic performances in co-operation with other european institutions, particularly for our best sectors: early music and music therapy/neurosciences applied to music.

2000 chars remaining

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Original language [IT]

Ritieniamo che la nostra partecipazione al programma sia importante per contribuire alla formazione di ricercatori e laureati. La presenza di numerosi studenti stranieri che studiano presso il nostro Istituto ci aiuta ad essere sempre più profetati nell'ottica di globalizzazione.

PROMUOVERE L'EDUCAZIONE

Le relazioni internazionali promosse dalle nostre Istituzioni permettono a studenti e docenti di usufruire di risorse pubbliche e private per sviluppare conoscenze da mettere al servizio dell'Europa e di ridurre il tasso di rinuncia allo studio elevando la qualità dell'insegnamento.

MIGLIORAMENTO DELLA QUALITA' DELL'EDUCAZIONE SUPERIORE

La possibilità di svolgere periodi di studio/formazione/insegnamento all'estero permette un arricchimento del curriculum e di conseguire maggiore flessibilità rispetto alle richieste del mercato

3000 chars remaining

Translation language [EN]

Our participation is important to improve the education level of researchers and graduates. Having many foreign students studying in our Institute allows to increase globalisation.

INCREASING ATTAINMENT LEVELS

International relationships allow to teachers and students to benefit from public and private resources to develop knowledges to sustain the European social model and to reduce the education drop-out rate increasing teaching quality.

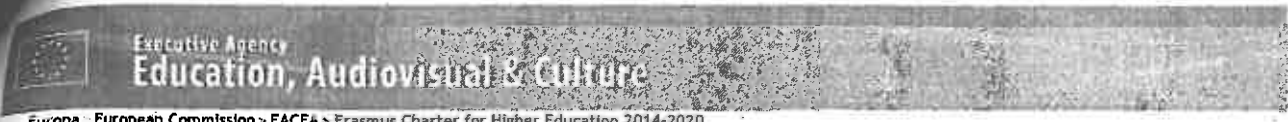
IMPROVING THE QUALITY AND RELEVANCE OF HIGHER EDUCATION

Living abroad for studying/staging/teaching allows a curriculum improvement to get more flexibility to answer to labour market's needs. Research between differents subjects is very important for our international relationship policy.

3000 chars remaining

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?url=COM:2011:0567:FIN:EN:PDF>)



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E. Endorsement of the application

E. Endorsement of the application

E.1. Endorsement

I, the undersigned legal representative of the applicant institution,

- certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;
- agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;
- agree to the publication of the Erasmus Policy Statement by the European Commission.

Place: PAVIA

Name: MAURIZIO PEDA

Date (dd/mm/yyyy): 14/05/2013

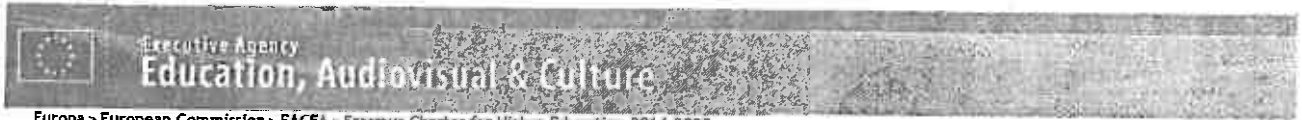
I have read and accept [the Privacy statement](#)

Original signature of the legal representative of the institution (as identified in section A.2 above)

Original stamp or seal of the Institution



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F. Annex to be attached to the application form and submission

F. Annex to be attached to the application form and submission

[F.1. Submission](#)

[Click here to submit your application](#)

Please note that once you have submitted your application electronically you will NOT BE ABLE TO MODIFY IT ANYMORE at a later stage.

Endorsement (scanned of the stamped and signed copy) File loaded :ENDORSEMENT.pdf on 2013-05-14 18:15:27.0

Application successfully submitted on Wed May 15 10:34:57 CEST 2013

